

KoG Property Committee AUGUST 2025

Meeting Minutes and Updated Task List

Committee meeting attendees: Jack Newberry, Dean Falk, Harold Nesbett, Wayne Bradburn

Workday Saturday attendees: Jack & Becky Newberry, Dean Falk, Harold Nesbett, Wayne Bradburn, Doneta Stephensen

1. Sanctuary cleanup and internal ceiling repair completed, August 4-6, 2025
2. Light fixture in Fellowship Hall had bad wire connector that was a quick disconnect instead of the sturdier wire nut. Fixed and all 6 tubes are energized.
3. Set both clocks in the Sanctuary choir area to the correct time of day – **Harold took care of this.**
4. Carolyn Watts has announced she will retire from the Community Garden after this season.
5. Status of Dishwasher Installation project-Joel Tompkins/Jeff Lehn – **construction beginning after Labor Day Weekend.**
6. Need help with some furniture rearranging in narthex – **Becky & Jack completed**
7. Mountain Tree Service quote (\$2275) accepted for 9/24 removal of diseased Scots pine on east lawn, plus trimming of several other trees and regrounding of stump on west lawn
8. Unchain picnic table from Scots pine and secure to locust tree instead – **no luck finding key to Master padlock; Jack purchased new lock. Picnic table moved.**
9. Check kitchen sprayer faucet on the sink across from the refrigerator – **no hot water issue due to valve being turned off accidentally.**
10. Members are in favor of having the restriping done in the church parking lot, since the dates for start of construction for LEAP and Veolia are not yet known.
11. **Wayne spent extra time checking irrigation sprinkler valves for their correct functioning.**

Routine Tasks:

12. Flush Drain outside All-Gender Restroom – **done by Dean Falk**
13. Weeding needed for perimeter flower beds and parking lot islands – **some barberry bushes and decorative grasses removed plus three shrubs dug out by the roots from east flower bed along the building. Doneta has been a big help with this cleanup work.**
14. **Audit Building Thermostats for correct settings**
15. Monthly maintenance for Cleaning Coffee Brewer and coffee pots in Kitchen – **Jack completed**
16. Check sanctuary carpet where communion is served – quarterly (next due in **September**).
17. Entire building needs to be checked for any evidence of roof leaks.
18. Check interior lights:
19. Check exterior lights:
20. Check roof and gutters – clear of pine needles/debris/standing water
21. Check for trash and weeds growing inside wooden transformer enclosure in front yard.
22. Check for debris build up around vault opening east of property shed.
23. Check cigarette ash container for time to empty – located at NE entrance (AA).
24. Maintenance for mowers, trimmers, snow blowers needed at least making sure they are in running condition? **Jack brought home blower and trimmer for either repair or recycle.**

Pending Tasks:

[We have received \$1250 in Endowment Distribution Funds] Landscape related - north side sidewalk cracks and downspout drainage. **Harold Nesbett has taken over this project with a contractor with whom he is personally acquainted and has done work for Harold. This will allow Joel Tompkins to concentrate on learning the irrigation system details from Wayne Bradburn.**

Property Workdays are held on the mornings of the last Saturday of the month to coincide with the Free Meal being served at noon.

Google Drive Link for other Property Committee images:

<https://drive.google.com/drive/folders/1jH9vNVFA - 3ruC-AgD4PMmfka1NTy0H>