

KoG Property Committee Meeting September 12, 2024

Task List Report September 14, 2024

Attendees at Committee Meeting: Jack & Becky Newberry, Wayne Bradburn

Attendees at Saturday Workday: Jack & Becky Newberry, Wayne Bradburn, Dean Falk, Joel Tompkins, Doneta Stephensen, Todd Kraft, Tim Weaver and his son, Tim Michael Weaver, Lynda Cambron

1. Council approved for the Social Justice Committee to display a 4'x6' Pride Banner on the west face of the transformer fence enclosure in September.
2. Emmaus Sunday School Room door stopper needs new rubber tip – **need to purchase some additional door stoppers or find the rubber tip replacement.**
3. Left vanity sink of Women's Restroom (mailbox hallway) needs some drain cleaner – **Becky treated both vanity sinks with some Draino gel.**
4. Tree branches overhanging fencing again near property shed **have been cut off and various other trees on the church property had lower limbs trimmed off.**
5. Revisit Thermostat Programming and the security option to lock the keypad – **Wayne is monitoring thermostats and room use by the church calendar listings.**
6. Bugs in Light Fixtures – near E Hallway Exit, Conf Room, reception area outside Admin's office – **still needs to be tackled as an indoor winter type project.**
7. **Large evergreen tree located on east lawn by back sidewalk and parking lot needs to be cut down, because it has died. Jack will tackle this on a future date.**
8. **Becky & Jack replaced an unstable and corroded metal shelf in the hallway janitor closet. A new heavy plastic, 5-level shelf now holds the custodial supplies for that closet.**
9. **Speak to Luis (Idaho Premier Lawn & Landscape) about snow-removal service for this winter.**
10. **Irrigation blow-out date is pending discussion with Carolyn Watts for Community Garden needs, most likely will occur during the second week of October.**
11. **Charlene Etoka reported some issues with the vacuums she uses at church for the carpets. The two red units are being taken to M&M Quality Vacuum Services on Monday, September 16<sup>th</sup>.**

Routine Tasks:

12. Flush Drain outside All-Gender Restroom – **completed by Dean Falk, thanks!**
13. Audit Timer for Columbarium Lighting after dark – **asking Doneta whether current Columbarium committee members should get involved with this.**
14. Check sanctuary carpet where communion is served – quarterly (last cleaning August 10, 2024)
15. General weeding of flower beds and fence lines as needed – **trim back the iris for the winter?**
16. Check interior lights: **none found to need attention**
17. Check exterior lights: KoG member, Ron Eide, is a retired electrician, **Wayne will invite him to help us trouble-shoot some of our exterior fixtures at the north and south entrances.**
18. Delime the dish sanitizer in the kitchen *quarterly* (next due **November 2024**)
19. Checked roof and gutters – clear of pine needles/debris/standing water
20. Checked for trash and weeds growing inside wooden enclosure for transformer in front yard.

21. Checked for debris build up around vault opening east of property shed.
22. Check cigarette ash container for time to empty.
23. Maintenance for mowers, trimmers needed at least making sure they are in running condition?
24. Lawn Mowing Schedule: 2024 mowing season will be done by Idaho Premier Lawn & Landscape (\$125/visit) Luis <https://g.co/kgs/vsVp8g4> see this link for reviews from satisfied customers.

Pending Tasks:

25. Repair of door mechanism at east exit of south hallway (AA and DfG area) Jack proposes drilling out the screw holes and installing bolts with self-tightening nuts to cap the bolts on the exterior of the door - **Pending**
26. Landscape related: **postponed now until Spring 2025** – Mr Mudd Vuba Stone. The north side sidewalk cracks and downspout drainage. Joel Tompkins has accepted this project for getting bids - **Pending**
27. Leak in Sanctuary ceiling, the source has been sealed using the Gaco patch for TPO. Before repainting, stain must be treated with vinegar or Kilz. Because of the location and height, this repainting needs to be contracted out professionally - **Pending**
28. General dusting of the sanctuary for cobwebs – this should include ceiling fans. We might be able to add this to the ceiling repainting when there is either a manlift or scaffolding in place already - **Pending**
29. Waiting for opportunity to engage an electrician for assistance (when automated north door installation is planned): One light out at south entrance door, one light out at the north entrance door; the two decorative square light fixtures at north entrance - **Pending**

Workday Lunch planned

Google Drive Link for other Property Committee images:

[https://drive.google.com/drive/folders/1jH9vNVFA\\_3ruC-AgD4PMmfka1NTy0H](https://drive.google.com/drive/folders/1jH9vNVFA_3ruC-AgD4PMmfka1NTy0H)

Possible solutions for sidewalk repairs needed: