

KoG Property Committee Meeting Minutes January 7, 2025

And Task List January 2025

Attendance by Zoom: Becky & Jack Newberry, Joel Tompkins, Harold Nesbett, Wayne Bradburn, Dean Falk

1. Removal of Scots Pine on west lawn – accepting the Mountain Tree Service bid, tentatively scheduled for Monday, February 10, 2025. Remind contractor to guard against equipment damage to the lawn.
2. Find a way to silence the door closing – exit of sanctuary at choir area into Narthex. (Jack/Joel)
3. KoG Church Sign Lighting – Joel is heading up this project; timeline TBD; check in the spring about sprinkler hitting sign during watering.
4. North East Entrance now being used by AA Group – mark metal plate hazard (Jack will trim to fit tighter)
5. We have an agreement with Luis Hernandez for winter snow removal this season; amount of snow (2-6-inches \$125, greater than 6 inches \$175), see attached map for which sidewalks to clear. Four entrances now: North, NE, East, South. We will contact Luis for support if needed. The assumption is that for less than 2 inches, the clearing can be handled by us and church staff. This can be re-evaluated before each forecasted snowstorm.
6. Crane Alarm Inspections scheduled for Wednesday, January 8, 2025, 9:30 am – 2:00 pm. January: Annual Fire Alarm Inspection, (1) Semi-Annual Kitchen Hood Inspection. E-lights and E-signs (1T, 2.5H Crane) (1T, 2H AFP) July: Annual Inspection of (1) Wet System, (1) Irrigation Backflow Assembly, (8) Fire Extinguishers and (1) Semi-Annual Kitchen Hood Inspection. (1T, 5H) Need to add Level Pay Fire Extinguishers, E-Lights and E-Signs. Includes 4 CE Fees. Total - \$760 Semi-Annually
7. With the room swap completed for AA and AARP, there are extra framed pictures stored that can be hung in the Bethlehem Room and the hallway to the Sacristy. Need to invest in some additional picture hooks hardware? Open up this project to interested participants within the congregation? Ask the members of the WELCA Board
8. Free Little Library – doors were sticking – Harold & Wayne addressed by sanding the doors down and treating them with linseed oil and repainting will occur when weather conditions permit.

Routine Tasks:

9. Flush Drain outside All-Gender Restroom – **Dean Falk has graciously offered to cover this monthly throughout the winter months.**
10. Audit Timer for Columbarium Lighting after dark.
11. Check sanctuary carpet where communion is served – quarterly (last cleaning October 12, 2024)
12. Check interior lights: one in Narthex in recessed can – bulb difficult to reach for removal
13. Storage of Fluorescent Tubes in Janitor closet off office hallway – **need ideas for different locations for storage**
14. Check exterior lights:
15. Delime the dish sanitizer in the kitchen *quarterly* (next due **February** 2025)
16. Check roof and gutters – clear of pine needles/debris/standing water
17. Check for trash and weeds growing inside wooden enclosure for transformer in front yard.
18. Check for debris build up around vault opening east of property shed.
19. Check cigarette ash container for time to empty.

20. Maintenance for mowers, trimmers, **snow blowers** needed at least making sure they are in running condition?

Pending Tasks:

1. Landscape related: **postponed now until Spring 2025** – Mr Mudd Vuba Stone. The north side sidewalk cracks and downspout drainage. Joel Tompkins has accepted this project for getting bids – **Pending [Applied for Endowment Distribution Funds]**
2. Leak in Sanctuary ceiling, the source had been sealed using the Gaco patch for TPO in April 2024. Location began visibly leaking again in December. Turns out the cross itself is deteriorating, due to its age and being subjected to the weather. The wood is waterlogged and causing the additional leaking. Check with Jack's Metal Works – Garden City for cross fabrication. Question also as to whether congregation has strong feelings about replacing that cross. Becky will contact E&O Roofing for their interest in this project. *Note for after root cause is fixed/replaced, before repainting, stain must be treated with vinegar or Kilz. Because of the location and height, this repainting needs to be contracted out professionally* – **Pending [Applied for Endowment Distribution Funds]**
3. General dusting of the sanctuary for cobwebs – this should include ceiling fans. We might be able to add this to the ceiling repainting when there is either a manlift or scaffolding in place already - **Pending**

No scheduled committee meeting for February 2025 – Next committee meeting scheduled for March 13th.

We will resume scheduled Saturday workdays with lunches in March or April 2025. Google Drive Link for other Property Committee images:

<https://drive.google.com/drive/folders/1jH9vNVFA - 3ruC-AgD4PMmfka1NTy0H>

Map for Snow Removal Area

