

## KoG Property Committee Meeting Minutes

### Plus Work Day Results

March 16, 2024

Attendees: Jack & Becky Newberry, Ron Nearman, Wayne Bradburn, Joel Tompkins, Dean Falk

1. Flushed Drain outside All-Gender Restroom
2. New toilet installed in All-Gender Restroom.
3. Investigate Leak in Sanctuary ceiling that was reported by Pastor Connie. Email with images sent to the group. First step would be to have a roofer verify roof integrity there. Because of the location and height, I think this repainting needs to be contracted professionally.
4. In hallway leading to Columbarium and Forum, ceiling tiles with old stains from previous leaks were replaced. [A Property Folder has been created on the KoG Share Drive to hold image files to document property-related events, like existing damage vs. new damage. Name the file with Location and Date.](#)
5. Clocks around the building updated to Daylight Savings Time.
6. Nicki Tompkins requests a general dusting of the sanctuary for cobwebs – this should include ceiling fans. Jack is agreeable to operating a rented scissor lift and use an extendable handled Swiffer duster for this [future task](#).
7. Wayne investigated to find which RTU was making noise and causing vibration but was unable to reproduce and isolate the source. We will continue to watch for further symptoms.
8. Following up with ACCO about parts needed for domestic water backflow valves – [pending their receiving the needed replacement parts](#).
9. Waiting for opportunity to engage an electrician for assistance (when automated north door installation is planned):
  - a. One light out at south entrance door, one light out at the north entrance door
  - b. the two decorative square light fixtures at north entrance
10. Tree Removal Projects and Tree Pruning – all completed for now
11. Tentative agreement for services with TruGreen for 2024 lawn applications, signed electronically on 10/30/2023; no obligation, just helping their planning for 2024
12. Ustick Water Tank Project Status: exterior painting delayed until Spring 2024.
13. West light fixture on Cross is loose - mounting needs to be repaired. [Wayne has completed this.](#)
14. Delime the dish sanitizer in the kitchen *quarterly* (next due April 2024)
15. Check roof and gutters – clear of pine needles/debris/standing water
16. Check for trash inside wooden enclosure for transformer in front yard.
17. Check for debris build up around vault opening east of property shed.
18. Check cigarette ash container for time to empty.
19. Landscape related: postpone until [Spring 2024](#) – Mr Mudd Vuba Stone
  - a. The north side sidewalk cracks and downspout drainage. Joel Tompkins has accepted this project for getting bids.
20. Maintenance for Snow Blower, mowers, trimmers

21. Lawn Mowing Schedule: discuss feelings about 2024 mowing season; I am recommending Idaho Premier Lawn & Landscape (\$115/visit) Luis <https://g.co/kgs/vsVp8g4> see this link for reviews from satisfied customers. [Members voted to approve this option and give this vendor a try for this coming lawn mowing season.](#)

22. Irrigation Update – system has been blown out for the winter. Wayne has checked with Carolyn Watts and a late April turn on will work fine with her schedule as well.

Workday Lunch planned for March 16, 2024. The weather was favorable and Lynda Cambron and Becky Newberry provided lunch.

#### Additional Items Added:

- Request by Doneta for help with removing weeds from the area near the older shed over by the Ustick Water Tank.
- What is the vision for the use of this older shed? Could it be used by the Community Garden folks for tool storage? [Yes](#) Would it need to be locked? [Yes](#)
- Planning for snow removal coverage for sidewalks for next winter – email forwarded from Rebecca on that topic. [Hope to use same vendor as we are using for lawn care this year. Details on when to request sidewalk clearing still TBD.](#)