

KoG Property Committee NOVEMBER 2025

Meeting Minutes and Task List

Committee Meeting Attendees: Jack Newberry, Joel Tompkins, Harold Nesbett

Saturday Workday Attendees: Jack Newberry, Joel Tompkins, Harold Nesbett

1. A workday occurred on November 22nd.
2. Will need to find a new lawncare service for 2026. Luis Hernandez recommends Blazin' Lawn & Landscape LLC (<https://blazinlandl.com/>) Jack is also checking into some business owners he knows from working at Cloverdale Nursery.
3. We will also need a plan for snow removal this winter.
4. Flush water heaters annually – determine a schedule (Joel)
5. New Dishwasher – manual is in the Property file cabinet, need to determine if there are regular maintenance tasks and who is responsible for completing them.
6. The group decided NOT to meet formally as a committee for the months of December 2025, and January and February 2026.

Pending: Harold Nesbett provided quotes from AARD Cement (\$8900) and Jack's Metal Works for the railing (\$2880) to Council, it was approved and vendor advises waiting until Spring of 2026 to begin

Routine Tasks:

7. Flush Drain outside All-Gender Restroom
8. Weeding needed for perimeter flower beds and parking lot islands
9. **Audit Building Thermostats for correct settings**
10. Monthly maintenance for Cleaning Coffee Brewer and coffee pots in Kitchen.
11. Check sanctuary carpet where communion is served – quarterly – when to next schedule?
12. Entire building needs to be checked for any evidence of roof leaks. **Some leaking seen in the Narthex again!**
13. Check interior lights: **UV tube(s) in Narthex replaced; spotlight in Sanctuary, replacement pending**
14. Check exterior lights:
15. Check roof and gutters – clear of pine needles/debris/standing water
16. Check for trash and weeds growing inside wooden transformer enclosure in front yard.
17. Check for debris build up around vault opening east of property shed.
18. Check cigarette ash container for time to empty – located at NE entrance (AA).
19. Maintenance for mowers, trimmers, snow blowers needed at least making sure they are in running condition.

Property Workdays are held on the mornings of the 4th Saturday of the month to coincide with the Free Meal being served at noon. NO workdays in the months of December – March.

Google Drive Link for other Property Committee images:

https://drive.google.com/drive/folders/1jH9vNVFA_3ruC-AgD4PMmfka1NTy0H